



## Open Up and Recover Plan

Wes Watkins Technology Center (WWTC) is committed to maintaining a safe environment for staff, students, and stakeholders. The purpose of this guide is to provide guidance and expectations as plans are made for operations to return to normal. As WWTC transitions to normal operations safety will remain at the forefront of our decisions. Guidelines for the Open Up and Recover Plan are as follows:

- **WWTC will remain “closed to the public” through May 29, 2020.**
  - WWTC will continue to provide education/training services via distance education.
  - Staff will continue to report to work according to the essential services staffing plan and essential services certified staffing plan.

### Phase 1

- **May 4, 2020, through May 15, 2020:**
  - Essential Services Staff will work as scheduled and begin transitioning to a full schedule on-site.
  - Staff currently teleworking will continue to telework and begin the transition to work on-site.

### Phase 2

- **May 18, 2020, through May 29, 2020:**
  - Staff scheduled to work on-site will continue to transition to a full schedule on-site.
  - Staff will continue to telework and continue transition to a full schedule on-site.
  - In-person scheduled training/clinicals for ADULT students (restrictions and CDC guidelines apply).

### Phase 3

- **June 1, 2020, through remainder of year:**
  - Normal operations begin.
  - Campus is open to prospective students and clients.

### Phase 4

- **June 29, 2020, through remainder of year:**
  - Campus is open to the general public.
  - Meeting spaces and events can be scheduled.
- CDC Guidelines for COVID-19 will remain in effect until further notice.
  - Follow WWTC Staff / Student Self-Check Guidelines and On Campus Screening
- This plan is subject to change based on the progression/regression of COVID-19 and based on local, state, and federal guidance.