



WES WATKINS TECHNOLOGY CENTER

7892 Highway 9, Wetumka, OK 74883
Department E

405-452-5500 Tel
405-452-3561 Fax

Toll-Free
888-884-3834 In-District

APPLICATION FOR EMPLOYMENT

PLEASE NOTE

In order that your application may be properly evaluated it is essential that all of the questions be answered as carefully and completely as possible. If you need more space for your answers, please attach a separate sheet.

Wes Watkins Technology Center District 25 considers all qualified applicants for each position and does not discriminate on the basis of race, color, national origin, religion, sex/gender, age, disability or veteran status. This includes, but is not limited to, admissions, employment, financial aid, and educational services. Inquiries concerning application of this policy may be referred to WWTC, Student Services, 7892 Hwy. 9, Wetumka, OK 74883, (405) 452-5500.

An Equal Opportunity Employer

AGREEMENT (PLEASE READ CAREFULLY)

I hereby affirm that all statements made herein are true and correct. I authorize Wes Watkins Technology Center, District 25 to conduct whatever investigation it deems necessary to confirm information given on this application and in any interview. I understand and agree that any false or misleading information given or omission of fact shall be sufficient grounds for dismissal after employment.

I authorize and request each former employer and person, school, firm or organization given as references, to answer any and all questions that may be asked, and to give any and all information that may be sought in connection with this application. I also certify that any persons, agent, school, firm or organization who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person, agent, school, firm or organization from any and all liability as a result of furnishing such information.

Should I be employed, I agree to support the Constitution and the laws of the United States of America, and the Constitution and the laws of the State of Oklahoma and abide by all policies and procedures of Wes Watkins Technology Center.

_____ Date

_____ Signature of Applicant (In Ink)

DATE

MIDDLE INITIAL

FIRST

LAST

(PLEASE PRINT)

PHONE NUMBER

CELL NUMBER

ADDRESS

NAME

EMPLOYMENT DESIRED

Specific position _____

Briefly state reason for interest in employment with Wes Watkins Technology Center _____

How were you referred to Wes Watkins Technology Center? _____

Have you previously applied for employment with Wes Watkins Technology Center? _____ Mo./Yr. _____

What are your salary requirements? _____ Date available for work _____

HAVE YOU EVER:

YES NO

Entered a plea of guilty or nolo contendere to a state (any state) or federal felony charge? (This question includes criminal cases involving a "deferred sentence," "deferred judgment" and any "expunge of the records.")

Been convicted of a state (any state) or federal felony offense?

Been charged with a state (any state) or federal felony offense which was reduced to a misdemeanor offense to which you entered a plea of guilty or nolo contendere? (This question includes criminal cases involving a "deferred sentence," "deferred judgment" and any "expunge of the records.")

Entered a plea of guilty or nolo contendere to, or been convicted of, a state (any state) or federal misdemeanor charge involving illegal chemical substances or illegal sexual activity? (This question includes criminal cases involving a "deferred sentence," "deferred judgment" and any "expunge of the records.")

Entered into a deferred prosecution agreement with a state (any state) or federal prosecutor?

EDUCATION

Name	Years Completed	Did you Graduate	Degree	Major Subject	Minor Subject
High School					
Business or Technical School					
College or University					
Graduate School					

Special Training _____

Certificates or Licenses held _____

List publications, awards, etc. _____

What business machines and computer applications can you operate proficiently? _____

EMPLOYMENT HISTORY (Give Current or Last Position First)

Have you ever been employed by Wes Watkins Technology Center? _____ Give dates and reason for leaving _____

1. Name of current or last employer _____ address _____
Type of business _____ Phone No. _____
Name and title of supervisor
to contact concerning work ability _____ Phone No. _____
May we communicate
with present employer? _____
Employed as (starting) _____ Date _____ Rate _____
Present position _____ Date _____ Rate _____
Describe your work _____
Reason for leaving _____
Are you on lay-off and subject to recall? _____

2. Name of employer _____ address _____
Type of business _____ Phone No. _____
Name and title of supervisor
to contact concerning work ability _____ Phone No. _____
Employed as (starting) _____ Date _____ Rate _____
Employed as (separation) _____ Date _____ Rate _____
Describe your work _____
Reason for leaving _____

3. Name of employer _____ address _____
Type of business _____ Phone No. _____
Name and title of supervisor
to contact concerning work ability _____ Phone No. _____
Employed as (starting) _____ Date _____ Rate _____
Employed as (separation) _____ Date _____ Rate _____
Describe your work _____
Reason for leaving _____

4. Name of employer _____ address _____
Type of business _____ Phone No. _____
Name and title of supervisor
to contact concerning work ability _____ Phone No. _____
Employed as (starting) _____ Date _____ Rate _____
Employed as (separation) _____ Date _____ Rate _____
Describe your work _____
Reason for leaving _____

REFERENCES

1. Name _____ Phone No. _____
2. _____
3. _____