



WES WATKINS  
TECHNOLOGY CENTER

# Practical Nursing

## Advisement Packet & Application for Admission

West Watkins Technology Center offers the practical nursing career major on its Wetumka campus. Students enrolled in this career major will have the opportunity to obtain skills required to practice as a practical nurse. Students will work with physicians, nurses, and other members of the health care team in a clinical environment. The curriculum is rigorous and consists of classroom, lab, and relevant clinical instruction in a variety of clinical areas. The career major is designed to prepare students to utilize communication and critical thinking skills as they provide quality patient care. Upon successful completion, graduates may be eligible to take the National Council Licensure Exam (NLCEX-PN) and apply for licensure as a practical nurse.

Classroom and clinical hours vary during each cohort, but are generally between 8:00 a.m. and 3:00 p.m. on Monday-Friday. The potential exists for some limited learning opportunities that can only be offered during evenings or weekends. In such cases, students are given as much advanced notice as possible.

Instructional format includes lecture, hands-on and interactive activities, laboratory practice, and clinical experience. Clinical experience can be 3 or more days per week at sites located in several counties throughout Eastern and South Eastern Oklahoma.

Classes begin August 2017 and January 2018. The program is one year in length.

**APPLICATION DEADLINE:  
June 15, 2017 for August start and  
November 2, 2017 for January start.**

Note: The "Application for Admission" is the only page from this packet that should be returned with other required documents. All other pages may be kept by the applicant for reference.



# WES WATKINS TECHNOLOGY CENTER

Telephone # 405-452-1234

Fax # 405-452-3561

www.wwtech.edu

## OKLAHOMA BOARD OF NURSING POLICY Requirements for Licensure as a Practical Nurse

The Wes Watkins Technology Center Practical Nursing Program is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for practical nurses. Applicants for Oklahoma licensure must meet all State and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a Criminal history records search, and evidence of citizenship or qualified alien status [59 O.S. §§567.5 & 567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present to the Board office, in person, valid documentary evidence of:

1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
2. A pending or approved application for asylum in the United States;
3. Admission into the United States in refugee status;
4. A pending or approved application for temporary protected status in the United States;
5. Approved deferred action status; or
6. A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the authority to deny a license, recognition or certificate; issue a license, recognition or certificate with conditions and/or an administrative penalty; or to issue and otherwise discipline a license, recognition or certificate to an individual with a history of criminal background, disciplinary action on any professional or occupational license or certification, or judicial declaration of mental incompetence [59 O.S. §567.8]. These cases are considered on an individual basis at the time application for licensure is made, with the exception of felony convictions. An individual with a felony conviction cannot apply for licensure for at least five years after completion of all sentencing terms, including probation and suspended sentences, unless a presidential or gubernatorial pardon is received [59 O.S. §§567.5 & 567.6].”

Board Approved: 7/92 OBN Policy/Guideline: #E-05 Board Reviewed w/o Revision: 1/29/13 Page 1 of 2 Revised: 9/01; 5/04; 1/25/05; 11/13/07; 5/25/10; 11/4/13; 5/24/16 P:/Administration/Executive/Policies/Education/E-05 Information for Bulletins and Catalogues of Nursing Education Programs

Questions regarding this matter may be directed to:

Oklahoma Board of Nursing  
2915 N. Classen Blvd., Suite 524  
Oklahoma City, OK 73106  
(405) 962-1800

**\*WWTC reserves the right to close, extend, or re-open the announced application period for any campus without prior notification\***

**APPLICATION TO ANY WES WATKINS TECHNOLOGY CENTER HEALTH CAREER PROGRAM  
DOES NOT GUARANTEE ADMISSION OR TIME PERIOD FOR ADMISSION.**

**Incomplete applications may not be considered for admission.**

### NON DISCRIMINATION STATEMENT

Wes Watkins Technology Center District 25 is in compliance with federal laws and regulations and does not discriminate on the basis of race, color, national origin, religion, sex/gender, age, disability or veteran status. This includes, but is not limited to, admissions, employment, financial aid, and educational services. Inquiries concerning application of this policy may be referred to WWTC, Student Services, 7892 Hwy. 9, Wetumka, OK 74883, (405) 452-5500. For special accommodations, contact Student Services, 48 hours prior to the beginning of class.

# General Information

<p style="writing-mode: vertical-rl; transform: rotate(180deg);"><b>Admission Criteria and Selection</b></p>	<p><b><u>ADMISSION CRITERIA</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Completed Application</li> <li><input type="checkbox"/> Pay \$25.00 Application Student Services, BLDG. 100</li> <li><input type="checkbox"/> Be 18 or older by the completion of the program</li> <li><input type="checkbox"/> High School diploma or GED (as evidenced by transcript – <i>not copy of diploma</i>)*</li> <li><input type="checkbox"/> TEAS scores of 50 on Math <i>AND</i> 60 on Reading –<b>OR</b>– ACT score of 18 on Math <i>AND</i> 18 on Reading (taken within last 3 years – not prior to August, 2011)</li> </ul> <p><b><u>SELECTION</u></b></p> <p>All applications meeting the above criteria will be scored according to the “Priority Point System”, and ranked according to the number of points received. Highest ranking applicants will then be selected and notified by mail.</p> <p>Admission to Practical Nursing Program is based on “Priority Points”. Selection for admission will be based on the TOTAL SCORE. Highest ranking applicants will be admitted.</p> <p>Applicants will be notified of admission or alternate status by letter in July 2017 and November 2017.</p> <p>If selected for admission, continued enrollment is contingent upon a satisfactory background check and sex offender registry check, required drug screening, and clinical placement.</p> <p>Those chosen for admission will be required to attend orientation the week of July 25 for August start and the week of December 12 for January start. Failure to attend will jeopardize admission.</p> <p><i>*Current high school seniors should submit a current high school transcript which indicates anticipated graduation date. Homeschool students should take the GED exam or submit a transcript from an accredited school.</i></p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);"><b>Cost</b></p>	<p>Cost of the program is approximately \$6,000.00 (In-district).</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> All students will be required to submit a tuition agreement and down payment, complete the background check and hold the position in the program. An initial deposit may be required prior to the first day of class unless a confirmed financial award is presented. Students who have secured funding from any entity should contact the Financial Aid office immediately. Students should not assume that funding will waive the initial payment.</li> <li><input type="checkbox"/> All students must follow a specific payment schedule if not paid in full at admission.</li> <li><input type="checkbox"/> Supplies and books are issues as needed. Students cannot be in class unless contract is signed or Financial Aid awarded.</li> <li><input type="checkbox"/> Final grades and transcripts will not be released if a balance remains.</li> <li><input type="checkbox"/> Complete the 2017-18 FAFSA as soon as possible after October 1.</li> </ul> <p><i>*Fees &amp; costs are estimated &amp; subject to change. Payment amount depends on items purchased &amp; amount of financial aid awarded.</i></p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);"><b>Other</b></p>	<p>WWTC is <b>not</b> obligated to admit applicants scoring below 50 on Math and/or 60 on Reading on the TEAS, or below 18 on Math and/or 18 on Reading on the ACT. If positions remain open after all applicants scoring above these levels have been accommodated, WWTC reserves the right to re-open the application period and/or admit applicants scoring below the preferred levels. If these applicants are admitted, WWTC reserves the right to admit contingently and/or on a probationary status and/or set stipulations for admission.</p> <p>The TEAS may be taken two (2) times in a 6-month period; however, applicants who take the exam only 1 time will receive priority in the event of a tie (see "Point Ties" section). When taking the TEAS a second time, the application (and other documents) <b>should not be duplicated</b>. Forms indicating a re-take will be available at the testing site. Additional "Points" <b>will not be awarded</b> for documents submitted at re-take.</p> <p>ACT scores must be within the past 3 years (not prior to August, 2014).</p> <p>An alternate list will remain in effect until the first day of class. Alternates and applicants not admitted to the program should reapply to be considered for later admission.</p>

# Application Process

## STEP 1:

### Register for TEAS (Entrance exam)

- Cost \$66 (Payment must be made online by using a credit or debit card at the time of registration – price for TEAS will increase to \$70 after July 1, 2017)
- Register online at [www.atitesting.com](http://www.atitesting.com)
  - o Click the “Online Store” link in the upper right-hand corner of the home page
  - o Click on “Register for TEAS” (left side of screen), then follow prompts for registration. You will be asked to login with your Username & Password /Create a New Account. **Registration must be completed 48 hours prior to the scheduled TEAS.** Study materials and practice tests are also available for purchase on the same website.
- Other:
  - o Test dates are listed in this packet – space for each date is limited
  - o Exam may only be taken two (2) times in a 6-month period to be considered for admission
  - o Testing fees are non-refundable

—OR—

### Obtain ACT Scores

- Minimum score requirement of 18 on Math AND 18 on Reading
- Must be scores from within the past 3 years
- Must submit scores documented on high school transcript or report from ACT

## STEP 2:

### Complete application (last page of this packet) Obtain high school or GED transcript Obtain documentation for points

- Completed application & high school or GED *transcript* are required for admission (*copy of diploma not acceptable*)
- Other documentation is required for awarding of points (See “Priority Point System Explanation”)

## STEP 3:

### Take the TEAS (unless substituting ACT scores for TEAS – continue reading below) Submit application, transcripts & other documentation at the TEAS test

- Submit completed application, high school or GED *transcript*, and other documents for awarding of points at the time of testing. Only documents submitted with application will be awarded points.
- Bring the following to the exam:
  - ✓ Valid photo ID (i.e.: driver's license, military ID, etc.)
  - ✓ ATI paper/pencil ID (printed from your online registration)
  - ✓ 1 self-addressed, postage paid, legal-size envelope
- Arrive 15 minutes prior to scheduled exam – exam will take approximately 2 ½ - 3 hours
- Exam Results:** Results are available to students through their accounts at [www.atitesting.com](http://www.atitesting.com)

—OR—

### If Submitting ACT scores for admission (NOT taking the TEAS), pay \$25.00 application fee to Student Services, submit application, ACT scores, transcripts & other documentation to:

- Only documents submitted at the same time as application will be awarded points
- If you have not received a letter within 2 weeks of submitting application, contact us at 405-452-1234 to ensure receipt of application

WES WATKINS TECHNOLOGY CENTER – Practical Nursing  
ATTN: DANA CHANDLER  
7892 Hwy. 9,  
Wetumka, OK 74883

**Priority Point System**

NAME: \_\_\_\_\_

<b>APPLICATION AND HIGH SCHOOL OR GED TRANSCRIPT SHOULD BE SUBMITTED WHEN THE TEAS IS TAKEN OR MAILED WITH ACCEPTABLE ACT SCORES</b>						<b>Yes</b>	<b>No</b>
All other documentation is for awarding of points & should be <b>SUBMITTED WITH APPLICATION</b> . Points WILL NOT BE AWARDED FOR DOCUMENTATION TURNED SEPARATELY FROM APPLICATION. See reverse side for point explanation.							

TEAS			ACT			
<b>Math Score</b>	100-88	6 points	Math Score	30-36	6 points	Points Awarded: (Max 6)
#1 _____	87.9-71	4 points		24-29	4 points	
#2 _____	70.9-50	2 points		18-23	2 points	
<b>Reading Score</b>	100-90	10 points	Reading Score	30-36	10 points	Points Awarded: (Max 10)
#1 _____	89.9-78	8 points		24-29	8 points	
#2 _____	77.9-60	4 points		18-23	4 points	
<b>Composite Score</b>	85-100	3 points	Composite Score	30-36	3 points	Points Awarded: (Max 3)
#1 _____	70-84	2 points		24-29	2 points	
#2 _____	50-69	1 point		18-23	1 point	

<b>CERTIFICATION OR LICENSURE IN A HEALTH CAREER &amp; EMPLOYMENT</b>			
<b>Current Certification / Training in Health Care</b>	Paramedic, Surgical Technologist, Radiological Technologist	4 points	Points Awarded: (Max 7)
	Military Medic	3 points	
	Certified Medical Assistant, CNA &/or HHA, PCA, EMT	2 points	
	Certified Medication Aid, Phlebotomy certificate, CPR (Health Care Provider or equivalent)	1 point	
	Other* _____	0-1 point	
<b>Employment in Health Care</b>	Work experience in health care (directly related to patient care) of one year or more (within last 5 years)	2 points	

<b>HEALTH RELATED</b>			
<b>HCC or MSNA (WWTC)</b>	"A" Average	2 points	Points Awarded: (Max 8)
	"B" Average	1 point	
<b>Med Term</b>	"A" or "B"	2 points	
	"C"	1 point	
<b>Anatomy or A&amp;P I</b>	"A" or "B"	2 points	
	"C"	1 point	
<b>Physiology or A&amp;P II</b>	"A" or "B"	2 points	
	"C"	1 point	

<b>EDUCATION</b>			
<b>College Credit</b>	Associate or higher	3 points	Points Awarded: (Max 3)
	≥ 21 college hours (no degree)	2 points	
	15-20 college hours	1 point	
	3-14 college hours	0.5 points	
<b>GPA or GED score (most recent)</b>	<u>GPA</u>	<u>GED</u>	Points Awarded: (Max 2)
	3.0-4.0	(after 2002) (before 2002)	
	2.0-2.9	668-800 360-400	
	0-1.9	536-667 319-359	
		535 or less 318 or less	

<b>Application Complete</b>	Includes: Completed application page with signatures; High school or GED TRANSCRIPT ( <i>not copy of diploma</i> ); ACT scores ( <i>if applicable</i> )	Points Awarded: (Max 1)
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<b>TOTAL POINTS POSSIBLE 40 possible:</b>	
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# WES WATKINS TECHNOLOGY CENTER

## Priority Point System Explanation

POINT SECTIONS	EXPLANATION and SUPPORTING DOCUMENTATION
<b>Entrance Exam (TEAS) or ACT</b>	Points are awarded according to score levels in Math, Reading and the Composite Score. No points will be awarded for applicants scoring below the required minimum levels in Math and Reading. Composite scores could also be used in the case of a tie (see "Point Ties" section below).
<b>Current Certification or Licensure in Health Care*</b>	Must provide a copy of current certification or license issued by the official certifying or licensing agent. CPR must be "Health Care Provider" or its equivalent to receive points. <i>*WWTC reserves the right to evaluate additional certifications not listed, and award 0-1 point based on the certification's relationship to direct patient care and the program for which the applicant is applying.</i>
<b>Employment</b>	Must provide documentation from employer verifying work experience in health care which is directly related to patient care for a minimum of one (1) year within the last 5 years.
<b>Health-Related Education</b>	Points will be awarded for completion of the course(s) listed below, provided an <i>official</i> transcript (college or career tech) is submitted, and criteria is met. Points will also be awarded if currently enrolled, <i>if an official transcript documenting current enrollment and documentation from the course instructor indicating a current grade are provided.</i> <ul style="list-style-type: none"> <li><input type="checkbox"/> <u>Health Careers Certification</u> ("HCC") or MSNA at WWTC – within last 3 years; "B" or higher</li> <li><input type="checkbox"/> <u>Medical Terminology</u> – within last 3 years*; minimum of 3 credit hours or 45 clock hours; "C" or higher</li> <li><input type="checkbox"/> <u>College level Anatomy, Physiology, A&amp;P I, A&amp;P II</u> – within the last 3 years*; minimum of 4 credit hours each; "C" or higher</li> </ul>
<b>General Education</b>	Points will be awarded for education beyond a high school diploma or GED, and for the most recent GPA or GED scores. <ul style="list-style-type: none"> <li><input type="checkbox"/> <u>College Credit</u> – Must submit <i>official</i> transcripts</li> <li><input type="checkbox"/> <u>Grade Point Average (GPA) or GED Score</u> – Points will be determined by whichever is the most recent: College GPA, high school GPA, or GED score. If no GPA is documented on transcript, points will not be awarded</li> </ul>
<b>POINT TIES</b>	Ties in scores following interviews will be broken by the following items in the order that they are listed below: <ol style="list-style-type: none"> <li style="width: 50%;">1) Applicant resides within the WWTC school district</li> <li style="width: 50%;">7) Points received for "Health-Related Education"</li> <li style="width: 50%;">2) Interview score</li> <li style="width: 50%;">8) Points received for "General Education"</li> <li style="width: 50%;">3) Number of times TEAS taken (1 or 2)</li> <li style="width: 50%;">9) Date application received</li> <li style="width: 50%;">4) Composite score on TEAS or ACT</li> <li style="width: 50%;">10) Random drawing</li> <li style="width: 50%;">5) Reading score on TEAS or ACT</li> <li style="width: 50%;">6) Points received for "Current Certification or Licensure in Health Care"</li> </ol>

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## **GENERAL INFORMATION ABOUT ABILITIES NEEDED FOR SUCCESS IN HEALTH CAREERS EDUCATION**

A student in health careers education will be learning through direct participation in patient care and as a member of the health care team. To participate effectively as a health care provider, individuals should possess certain abilities which include but may not be limited to:

### **Vision**

Adequate to read very small print, diagrams, graphs, and calibrations such as mm and 0.1 ml. Also, must be able to discriminate color changes of skin and body exudates.

### **Hearing**

Conversational tones discriminate between different sounds within the body such as breath, heart, fetal heart with use of adaptive medical equipment such as stethoscope; also hear signal alerts on medical machinery.

### **Smell**

To detect and discriminate between odors.

### **Touch**

In order to perceive, through the tactile sense, certain parts of a person's anatomy for the purpose of identifying reference sites for various treatments and/or diagnostic procedures, to collect data during a physical exam, to render personal hygiene measures, etc.

### **Speak & Write**

The predominant language of the geographic area in a clear, concise way during verbal and written communication.

### **General physical fitness / Gross Motor / Fine Motor**

Including strength, balance, and agility adequate to endure activities including, but not limited to the following: several consecutive hours of walking, standing, moving, and lifting other persons, pushing and pulling various types of equipment such as wheelchairs and gurneys, repetitive bending and stooping, kneeling, half-kneeling, lifting 20 lbs. repetitively, lifting 50 lbs. occasionally, push/pull 50 lbs. frequently, and frequent overhead reach activity. Fine motor skills are needed to write, to manipulate equipment such as syringes, medical equipment, and to maintain a sterile field. General physical fitness also including freedom from infectious diseases which pose a significant risk of transmission to others in the workplace if reasonable accommodations will not eliminate that risk.

### **General mental/ emotional fitness**

Adequate to ensure informed judgment and individual competence on the part of the student in accepting responsibilities, delegating activities to others and providing care to patients.

### **Basic academic skills**

**Reading & Math:** prefer High School or higher grade equivalency level as evidence on approved program assessment exam(s). Skills should include; penmanship legible; word usage (written & verbal) appropriate and correct within sentence structure, words spelled correctly; ability to read and interpret various forms of written communication; working with whole numbers, fractions, decimals, calculation of such things as IV fluid rates, preparation of medication dosages, applying various formulas to determine body mass, etc.

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**Applicants Educated Outside the United States:**

Applicants who received their high school education outside the United States must submit official documentation that their high school education and subsequent graduation is equivalent to that of a high school graduate in the United States. This may be accomplished by one of the following methods:

1. Take the GED exam and submit scores/documentation indicating high school equivalency. The applicant may contact an WWTC counselor for assistance with this process.
2. Request a review/evaluation of academic records from an official agency that specializes in validating academic credentials of persons educated outside the United States. Provide proof /documentation of such to WWTC. Such documentation must indicate that the applicant's education meets high school graduate equivalency in the United States.
3. If the applicant has completed a minimum of 30 college hours from an accredited/approved higher education institution within the state of Oklahoma, the applicant may be eligible to petition the Oklahoma Department of Education to be awarded high school equivalency. For more information the applicant may contact the Oklahoma Department of Education at 1-800-405-0355.

It is the applicant's responsibility to provide one of the above forms of documentation. The applicant is responsible for any cost that might be incurred.

**Applicants Who Are Home Schooled or Graduated From a Non-State Accredited High School:**

Applicants who are home schooled &/or graduated from a non-accredited high school should demonstrate high school equivalency. This may be accomplished in one of the following ways:

1. Take the GED exam and submit scores/documentation indicating high school equivalency. The applicant may contact an WWTC counselor for assistance with this process.
2. If the applicant has completed a minimum of 30 college hours from an accredited/approved high education institution within the state of Oklahoma, the applicant may be eligible to petition the Oklahoma Department of Education to be awarded high school equivalency. For more information the applicant may contact the Oklahoma Department of Education at 1-800-405-0355.

It is the applicant's responsibility to provide one of the above forms of documentation. The applicant is responsible for any cost that might be incurred.

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**WES WATKINS  
TECHNOLOGY CENTER**

**WWTC official**

**use only:**

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ANC    ANQ

ADM/ALT \_\_\_\_\_

**APPLICATION FOR ADMISSION**  
**Practical Nursing - Surgical Technology**

**APPLICANT INFORMATION:**

DATE APPLICATION SUBMITTED: \_\_\_\_\_ SOCIAL SECURITY# \_\_\_\_\_

NAME: \_\_\_\_\_  
(Last) (First) (MI) (Other last names on educational/financial records, etc)

MAILING ADDRESS: \_\_\_\_\_  
(Street) (City) (State) (Zip)

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_  
(Name) (Relation) (Phone)

Are you a US Citizen?  NO\*  YES

*\*Proof of Legal Residency may be required for certification or licensure*

**PROGRAM TO WHICH YOU ARE APPLYING** (indicate only one per application):

- Surgical Technology** ( Application deadline: **May 1**)
- Practical Nursing** (Application deadline: \_\_\_\_\_  
**June 15, 2017 for August start and November 2, 2017 for January start**)

**TEAS OR ACT INFORMATION** (Practical Nursing & Surgical Technology only):

\_\_\_ **I WILL TAKE/HAVE TAKEN THE TEAS EXAM FOR ADMISSION** (please indicate scheduled date): \_\_\_\_\_

(\*TEAS scores from other institutions may be used for admission if taken within the last year & submitted with this application)

\_\_\_ **I AM SUBMITTING ACT SCORES FOR ADMISSION**

**EDUCATION HISTORY**

**HIGH SCHOOL GRADUATE** Year: \_\_\_\_\_ or **GED Year:** \_\_\_\_\_

If High School Graduate:

High School Name \_\_\_\_\_ City/State \_\_\_\_\_

**PREVIOUS ENROLLMENT IN WWTC HEALTH CAREER PROGRAMS**

Please indicate below if you have been previously enrolled in any of the programs below:

Surgical Technology	Yes / No	Year:
Multi-Skilled Nursing Assistant	Yes / No	Year:

**COLLEGE DEGREES**

Degree	College	Year

**Complete Reverse Side of Application →**

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<b>CREDIT FOR PREVIOUS LEARNING</b>	
Credit for courses listed below may be granted with submission of <i>official</i> transcripts documenting stated requirements, and/or current certification. Please indicate whether or not you will be requesting credit.	
NURSING, SURGICAL TECHNOLOGY	YES / NO
ANATOMY & PHYSIOLOGY – 8 college credit hours required or transcript from an approved technology center program	YES / NO
MEDICAL TERMINOLOGY – 3 college credit hours or 45 clock hours required	YES / NO
CERTIFIED NURSE AID (CNA) ( <i>Practical Nursing Applicants Only</i> ) – current certification required	YES / NO

<b>HEALTH CAREERS CERTIFICATION / MSNA</b>	
Are you currently enrolled in a Health Careers Certification program at WWTC? If yes, check which of the following correctly applies:	Yes / No
<input type="checkbox"/> I AM CURRENTLY A HIGH SCHOOL <b>SENIOR</b> ENROLLED IN HCC	
<input type="checkbox"/> I AM CURRENTLY A ADULT STUDENT ENROLLED IN MSNA	
<b>HCC OR MSNA INSTRUCTOR SIGNATURE: _____ DATE: _____</b>	

<b>Statements of Understanding</b>	
<b>1. Photo Release</b>	
I give my permission to Wes Watkins Technology Center to use my photograph or video image for public relations or instructional purposes. I understand that I will not be compensated in any manner for this use.	
<b>2. Approval for Release of Records</b>	
I authorize Wes Watkins Technology Center to release records/information to agencies providing or preparing to provide assistance to me for my educational benefit. This includes financial aid entities, clinical/ fieldwork sites, other education entities, or official agencies.	
<b>3. Background Checks</b>	
Individuals applying for enrollment and who are admitted must comply with the request for a background check(s), which includes a sex offender registry check(s) as set forth in current WWTC policy. The background check may be shared with clinical/fieldwork facilities. Information contained in the background check may affect the individual's ability to continue enrollment in the program. In addition, background check results may affect employment or licensure.	
<b>4. Drug and Alcohol Screens</b>	
Students enrolled in health career programs at WWTC may be subject to initial, random, and upon suspicion drug and/or alcohol screens. Failure to submit a clear screen at any time may result in immediate dismissal from WWTC. Expenses associated with screens are the responsibility of the student.	
<b>5. Services for Students Requiring Accommodations</b>	
Adult students requiring accommodations are advised to notify the Counselor, in Student Services at 405-452-5500.	
<b>6. Financial Aid</b>	
The student is ultimately responsible for the payment of all school expenses at the time they are due. Contact Financial Aid: 405-452-1222.	
<b>7. Policies and Procedures</b>	
Students are expected to comply with all policies and regulations of Wes Watkins Technology Center and its health careers programs. Guidebooks containing procedures for WWTC students and full-time Adult Health Careers students are available <a href="http://www.wwtech.edu">www.wwtech.edu</a> . Students should ensure they obtain and read these documents upon admission. If a student cannot access the handbook for any reason, he/she should notify faculty and request such documents.	
<b>I have read and understand the above statements:</b>	
_____	_____
<i>Signature of Applicant</i>	<i>Date</i>

<b>I hereby certify that I am the applicant referred to in the application and that the information I have provided is true and accurate to the best of my knowledge. I understand that if I am admitted to WWTC, any false statement or misrepresentation on this application and throughout the course of the admission process and/or enrollment shall be considered sufficient cause of dismissal from the program.</b>	
_____	_____
<i>Signature of Applicant</i>	<i>Date</i>

<b>Please tell us how you heard about the Health Career program at WWTC:</b>	
<ul style="list-style-type: none"> <li><input type="radio"/> Current/Former Student</li> <li><input type="radio"/> WWTC Website</li> <li><input type="radio"/> Facebook/Twitter</li> </ul>	<ul style="list-style-type: none"> <li><input type="radio"/> Radio</li> <li><input type="radio"/> Newspaper</li> <li><input type="radio"/> Other – Please specify _____</li> </ul>

# TEAS Dates

## Scheduled Time and Dates

<b>Testing Center : BLDG 100</b>
<u><i>April 27, 2017</i></u> 8:30am & 12:30pm & 5:30
<u><i>May 1, 4, 11, 18 2017</i></u> 8:30am & 12:30
<u><i>June 1, 8, 15, 2017</i></u> 8:30am & 12:30pm
<u><i>August 24, 2017</i></u> 8:30am & 12:30pm
<u><i>September 7, 2017</i></u> 8:30 & 12:30
<u><i>October 12, 26 2017</i></u> 8:30 & 12:30
<u><i>November 2, 2017</i></u> 8:30 & 12:30

\*\*\* Please contact April Covington at 405-452-1234 for more information.

**Wes Watkins Technology Center**

*Elevating our Economy by working toward*

**A JOB for every Student ~ WORKFORCE for every Company**

