



## 2017-2018 SECURITY AND CRIME STATISTICS

WWW.WWTECH.EDU

Wes Watkins TC District 25 is in compliance with federal laws and regulations and does not discriminate on the basis of race, color, national origin, religion, sex/gender, age, disability or veteran status. This includes, but is not limited to, admissions, employment, financial aid, and educational services. Inquiries concerning application of this policy may be referred to WWTC, Student Services, 7892 Hwy. 9, Wetumka, OK 74883, (405) 452-5500. For special accommodations, contact Student Services, 48 hours prior to the beginning of class.

If an individual has a complaint against an employee of the Wes Watkins Technology Center, a complaint should be filed in writing within thirty (30) days of the alleged discrimination.

### Wes Watkins Technology Center

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*A job for every student and a workforce  
for every company.*

### WWTC SECURITY REPORT

The purpose of this report is to provide information pursuant to the "Student Right-To-Know Act" regarding campus security and campus crime statistics to current and prospective students and employees of Wes Watkins Technology Center (WWTC). The report will discuss the role and function of campus personnel and security guidelines regarding on and off campus facilities. The report will also outline the school's policy regarding alcohol and drug-related violations including the use, sale, possession and underage drinking. Finally, the report will describe the informational programs available to students and employees about alcohol or drug abuse, campus security and crime prevention.

### SECURITY GUIDELINES AND REPORTING EMERGENCIES AND CRIME

All emergencies and crimes are to be reported to the Director of Instruction. When appropriate, local law enforcement authorities are asked to assist campus personnel. Any resulting disciplinary action involving students is administered through the Director of Instruction. The Compliance Officer will maintain written reports of all emergencies, crimes and relevant policy violations.

### SCHOOL SECURITY GUIDELINES REGARDING OFF CAMPUS CRIMINAL FACILITIES

Campus security guidelines limits its services to on campus and school owned (or leased) property only. Any off campus activities will be attended by WWTC Staff who will monitor all activities of students including any evidence of criminal activity.

### STATEMENT CONCERNING SECURITY OF FACILITIES

Wes Watkins Technology Center understands its mission to providing education to the students, including access to the facilities. It is equally important that we be aware of our responsibility to our students, their families and our employees in providing a secure and safe environment to study and work. Secondly, we are providing protection of the facilities and equipment. There are scheduled times for all building lock-ups. These duties are performed by WWTC staff. Security checks are done and periodic safety checks are conducted.

Students may be authorized to be in building after lock-up if under the direct supervision of faculty or staff employee.

Building keys will not be issued to students nor will a faculty or staff employee loan a building key to a student or non-employee.

### INFORMATIONAL PROGRAMS AVAILABLE TO STUDENTS AND EMPLOYEES ABOUT DRUG/ALCOHOL ABUSE, CAMPUS SAFETY AND CRIME PREVENTION

Students and employees are given information annually regarding WWTC's Drug and Prevention Program. The information includes: standard of conduct, disciplinary sanctions on students; applicable legal sanctions; identification of potential risks and the location of local agencies who provide help to people experiencing problems with alcohol or drugs.

Wes Watkins Technology Center is a safe environment where parents want to send their children, students and employees are safe and focused on learning

## POLICY REGARDING ALCOHOL AND DRUG-RELATED VIOLATIONS

It is the policy of the Board of Education of Wes Watkins Technology Center that the use, possession or distribution of any non-intoxicating beverage, alcoholic beverage or controlled dangerous substance is prohibited on school property, on school buses or at any event sponsored by the district.

The policy applies to any student attending any program, class or activity under the supervision of the district. Violations of this policy will be reported to the Director of Instruction in accordance with district policy and procedure as well as Oklahoma and federal law.

## STATEMENT OF PROGRAMS & SECURITY PROCEDURES AND PRACTICES

The campus security report is available to all WWTC students and employees. Upon enrollment, students receive a copy of the Student Informational Handbook and Consumer Information Handbook which includes the Campus Safety Guidelines. A link to the report is found on the website at [www.wwtech.edu](http://www.wwtech.edu). A copy can also be requested from the Financial Aid Officer at 405.452.1222 or [tharjo@wwtech.edu](mailto:tharjo@wwtech.edu). In addition to being informed about Campus Security during orientations, Wes Watkins Technology Center publishes, distributes, and posts the annual Campus Security Report for all enrolled students, current employees, potential students/employees and community members by October 1.

## STATEMENT OF PROGRAMS & SECURITY PROCEDURES AND PRACTICES

This following section contains information on crimes and incidents occurring during the past three calendar years at WWTC, as reported to the U.S. Department of Education. The data is also available at: <http://ope.ed.gov/security/Index.aspx>.

	FY 15	FY 16	FY17
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Sex Offender—Forcible	0	0	0
Sex Offender—Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0

### HATE CRIMES CRIMINAL OFFENCES

Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Sex Offender—Forcible	0	0	0
Sex Offender—Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny— Theft	0	0	0
Intimidation	0	0	0
Destruction/Damage/ Vandalism of Property	0	0	0

### ARRESTS/DISCIPLINARY ACTIONS

Weapons: Carrying, Possessing	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

### VIOLENCE AGAINST WOMAN ACT (VAWA)

Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

## SEXUAL HARRASSMENT

Sexual harassment by any employee or student of WWTC is expressly prohibited. Persons determined to have engaged in sexual harassment of any individuals shall be subject to disciplinary sanctions, which may include dismissal as an employee or student.

Sexual harassment includes: making unwelcomed sexual flirtation, advances or propositions; verbal or written abuse of sexual nature, including suggestive jokes and innuendoes; sexually degrading words used to describe an individual's body; sexually suggestive objects or pictures; unreasonable differential treatment based on gender. No specific intent to sexually harass an individual need to be present for sexual harassment to be present. People who feel victimized by sexual harassment should report the harassment to an instructor, counselor, administrator or board member.

At all times, strict confidentiality shall be required of the compliance officer. The officer shall caution the complainant, the accused and any witnesses to maintain confidentiality. Any writing or other physical evidence connected with any complaint shall be kept confidential.

## PROCEDURES TO FOLLOW SHOULD A SEX OFFENSE OCCUR

As per the WWTC Student Information Guide, should a sex offense occur on campus, students are encouraged to report the offense to any instructor, counselor, administrator or board member. The Title VI Officer, shall have the authority to handle any case involving sexual offenses which include assisting the victim in calling local police and making available information on off-campus counseling, mental health facilities or other available services for victims of a sexual offense.

After all facts and circumstances are reviewed, the district shall take and all disciplinary actions to prevent further harassment or discrimination. Possible disciplinary or remedial actions include, but are not limited to: education, training and counseling, transfer, and/or suspension of a secondary student, expulsion of an adult student, and education, training, counseling, transfer, suspension and/or termination of an employee.

## CODE OF CONDUCT

Some examples of misconduct are:

- Disruption of school and/or class
- Abusive language/profanity
- Assault
- Harassment/Bullying/Discrimination
- Damage or destruction of school property
- Carrying of weapons or dangerous instruments
- Use of tobacco products on school property
- Abuse of driving privileges
- Unlawful possession, use, distribution or being under the influence of drugs, or alcohol on school property or as part of any school activity.

If misconduct occurs in the school building, school owned property or during school-related activities, disciplinary actions will be taken by the school. WWTC will follow the policies and guidelines as outlined in the Student Information Handbook.

## AVOID VICTIMIZATION

Students are offered these few tips for personal safety and property security:

- Report strangers, don't trust them
- Avoid getting into vulnerable/no exit places
- Never leave unattended valuables
- At night, walk in groups of at least two (2)
- Walk with confidence and avoid walking near bushes and parked cars
- Do not hesitate to call police when confronted by individuals
- When parking, remove valuables from plain view and lock your vehicle
- Write name and ID number in several places in textbooks and other personal items
- Report all incidents and losses to administration and police immediately

